



**ADMINISTRATIVE OFFICE OF THE COURTS
MARYLAND JUDICIAL CENTER
580 TAYLOR AVENUE
ANNAPOLIS, MARYLAND 21401**

FRANK BROCCOLINA
STATE COURT ADMINISTRATOR
(410) 260-1295 Fax: (410) 974-2066
frank.broccolina@mdcourts.gov

FAYE D. GASKIN
DEPUTY STATE COURT ADMINISTRATOR
(410) 260-1257 Fax: (410) 974-2066
faye.gaskin@mdcourts.gov

GRAY BARTON
Executive Director
Drug Treatment Court Program
2011-D Commerce Park Drive
Annapolis, Maryland 21401
(410) 260-3617 Fax: (410) 841-9850
gray.barton@mdcourts.gov

PHILIP S. BRAXTON
Executive Director
Judicial Information Systems
2661 Riva Road, Suite 900
Annapolis, Maryland 21401
(410) 260-1000 Fax: (410) 974-7170
philip.braxton@mdcourts.gov

ALLEN C. CLARK, III
Executive Director
Budget & Finance
(410) 260-1579 Fax: (410) 260-1290
allen.clark@mdcourts.gov

DANIEL A. COLEMAN
Executive Director
Procurement & Contract
Administration
(410) 260-1263 Fax: (410) 260-1749
daniel.coleman@mdcourts.gov

DAVID R. DURFEE JR.
Executive Director
Legal Affairs
(410) 260-1405 Fax: (410) 974-2066
david.durfee@mdcourts.gov

LINDA LOVE McCORMICK
Executive Director
Human Resources
(410) 260-1283 Fax: (410) 974-2849
linda.love.mccormick@mdcourts.gov

PAMELA CARDULLO ORTIZ
Executive Director
Family Administration
(410) 260-1580 Fax: (410) 974-5577
pamela.ortiz@mdcourts.gov

DIANE S. PAWLOWICZ
Executive Director
Court Research & Development
(410) 260-1725 Fax: (410) 974-2066
diane.pawlowicz@mdcourts.gov

ROXANNE P. McKAGAN
Manager
Administrative Services
(410) 260-1407 Fax: (410) 974-2066
rocky.mckagan@mdcourts.gov

DEBORAH A. UNITUS
Manager
Program Services
(410) 260-1291 Fax: (410) 974-5577
deborah.unitus@mdcourts.gov

April 9, 2007

RE: Request for Bid K07-7101-25H
Renovation of Interior Space

AMENDMENT #1

Dear Interested Party:

The Administrative Office of the Courts (AOC) provides the following additional information and hereby makes the following additions/changes to the above referenced Request for Bid.

1. The Maryland Judiciary now extends the bid due date. All bids are due for RFB. NO. K07-7101-25H on or before 12:00 noon April 20, 2007.
2. The MBE requirement is now 15%.
3. There are no specif hours that the contractor must work between.
4. Dumpster must be placed in the rear of building in a parallel position close to building.
5. Any roofing needs must be done by the Landlord's roofer to prevent void of roofing warranty.
6. New Demolition Note D – 10: In room A122, A126, A125 and A124, the contractor shall demolished the raised floor and ramp and handrail system and dispose properly. Repairs to the existing concrete floor may be necessary once the hidden condition is exposed. Contractor shall include an allowance of \$1,500 in their bid for flash-patching and other repairs to this area.
7. New Demolition Note D – 11: In room A115, A116 and A120, the existing folding partition, supports, and ceiling track shall be removed, salvaged and turned over to the Owner. The remaining GWB bulkhead, wall extensions and structural supports for the folding partition shall be removed and disposed of properly.
8. Sheet E 100 and E 101, the electrical circuitry for ACU 1 shall be deleted as the unit was deleted from the design.
9. The Exhaust Fan 3 in janitor's closet shall not be separately switched

but wired to the switch that activates the Exhaust Fan 2 in the women's restroom.

10. For voice/data outlets in new wall, provide box, ring and 1 inch conduit with pull string up to ceiling; for voice/data in existing walls, provide box and ring with pull string only.

11. HVAC loads, the existing 5-ton RTU serves 1/3 of the space and the existing 10 ton RTU services 2/3 of the space.

12. The Air System shall be cleaned and serviced, to include the following:

Duct system clean debris, access doors closed and duct end caps in place, all outlets installed and connected, all volume dampers in place and open, final filters clean and in place, provide new belts, and correct fan rotation and properly lube all components.

13. Adjust exhaust rates for the toilet room and janitor's closet to 75 CFM per fixture.

14. The following information is related to the RTU controls for the bypass system:

VVT Control Sequence

The supply fan shall run continuously with the outside air damper at minimum position. The control system shall poll the various VVT box controllers and verify which mode the majority of boxes are demanding (i.e. heating or cooling). The system shall switch to the mode that receives the majority vote. Note, the number of boxes, or specific boxes that determines a majority can be field adjusted. The system shall continuously poll the VVT sensors to determine which mode to operate in.

The DX cooling system or heating system in the HVAC unit shall energize to maintain the set supply air temperature, depending on the required mode. The individual VVT box dampers shall modulate to maintain their respective zone space temperature set point. If the system is in cooling mode and a specific box is at minimum position and the space temperature remains below set point.

The bypass damper shall modulate to maintain the static pressure set point measured in the supply duct 2/3 the distance downstream from the unit. As the VVT boxes close, the bypass damper shall modulate open to maintain the static pressure set point. As the VVT boxes open, the bypass damper shall modulate closed.

If the system is requiring cooling and the ambient temperatures are suitable for "free" cooling, the DX cooling system shall

de-energize. The return air damper and outside air dampers shall modulate open to meet the discharge air temperature set point.

Theses are the only changes contemplated by Amendment #1.

Thank you in advance for your interest in doing business with the Maryland Judiciary.

Sincerely,

Kevin L. Jones
Procurement Specialist

